

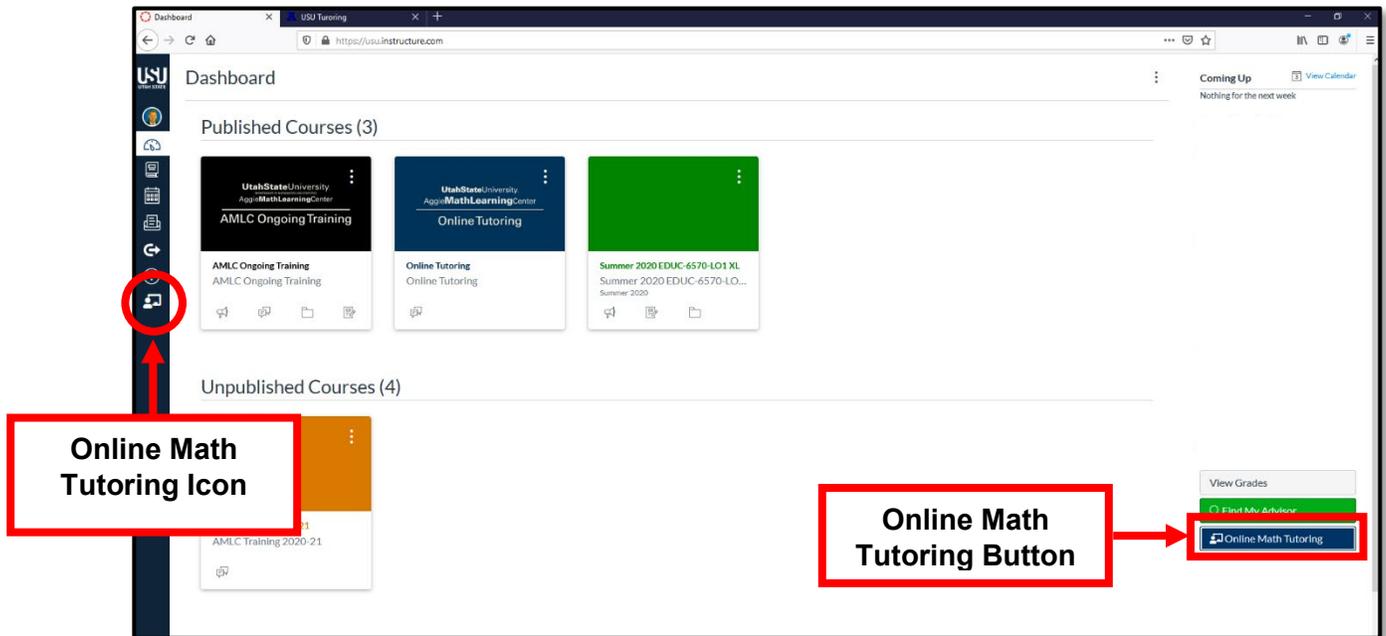
A Step by Step Guide on How to Use AMLC Tutoring Fall 2020

Help for mathematics and statistics tutoring is now resident inside Canvas.



Starting Inside Canvas

From Canvas Dashboard Page, select the *Online Math Tutoring Icon* located on the left side of the Canvas Dashboard page or select the *Online Math Tutoring Button* on the lower righthand side of the Canvas Dashboard page.

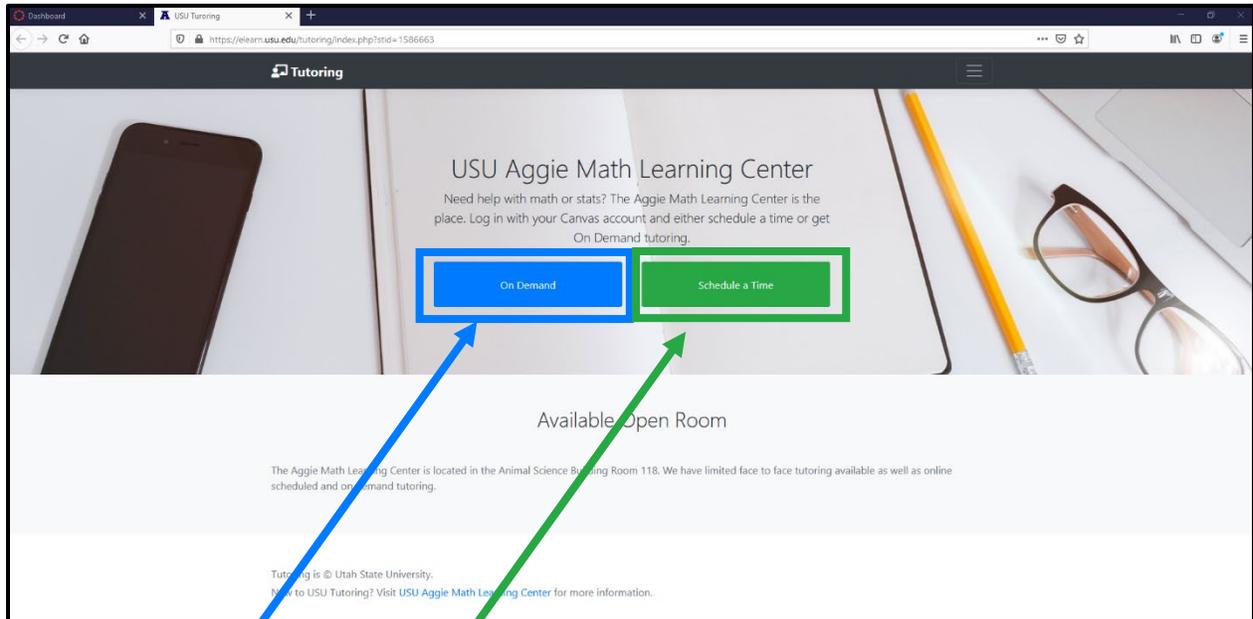


From the USU Aggie Math Learning Center Page

1. Click the link “**OnDemand Tutoring via GoBoard**”
2. This will take you to Elearn Tutoring Page (see next page of guide)
3. If you have not already authenticated Canvas with the USU Single Sign On (SSO) you will be required to do this
4. Then proceed as if in Canvas

The screenshot shows the Utah State University Aggie Math Learning Center website. At the top, the Utah State University logo and Department of Mathematics & Statistics are on the left, and the College of Science logo is on the right. A navigation menu includes Home, People, Research, Undergraduate, Graduate, Tools, Math Help, Assessment, and Awards. The main heading is 'AggieMathLearningCenter'. Below it, the location is listed as 'Animal Science Building (ANSC) Room 118 and Basement of the Junction'. There are two announcement banners: a blue one for summer semester tutoring and a yellow one for August 2020 online tutoring via Canvas. The 'Online Tutoring' section has a 'Link to GoBoard Tutoring' button with a callout box that says '1 - Click OnDemand Tutoring'. The callout box is a blue-bordered rectangle with white text and a blue arrow pointing to the button. The button text is 'OnDemand Tutoring via GoBoard for MATH 0995 | 1050 | 1060 | 1100 | 1210 | 1220 | 2210 | 2250 | 2270 | 2280STAT 1040 | 1045 | 2000 | 2300 | 3000'. To the right, the 'Open Hours' section lists: Monday thru Thursday: 4:00 PM to 8:00 PM, Friday: Closed, and Saturday: 10:00 AM to 2:00 pm. At the bottom, there is a 'Feedback' section with a 'Remote Tutoring Feedback Survey' button.

Elearn Tutoring Page will appear



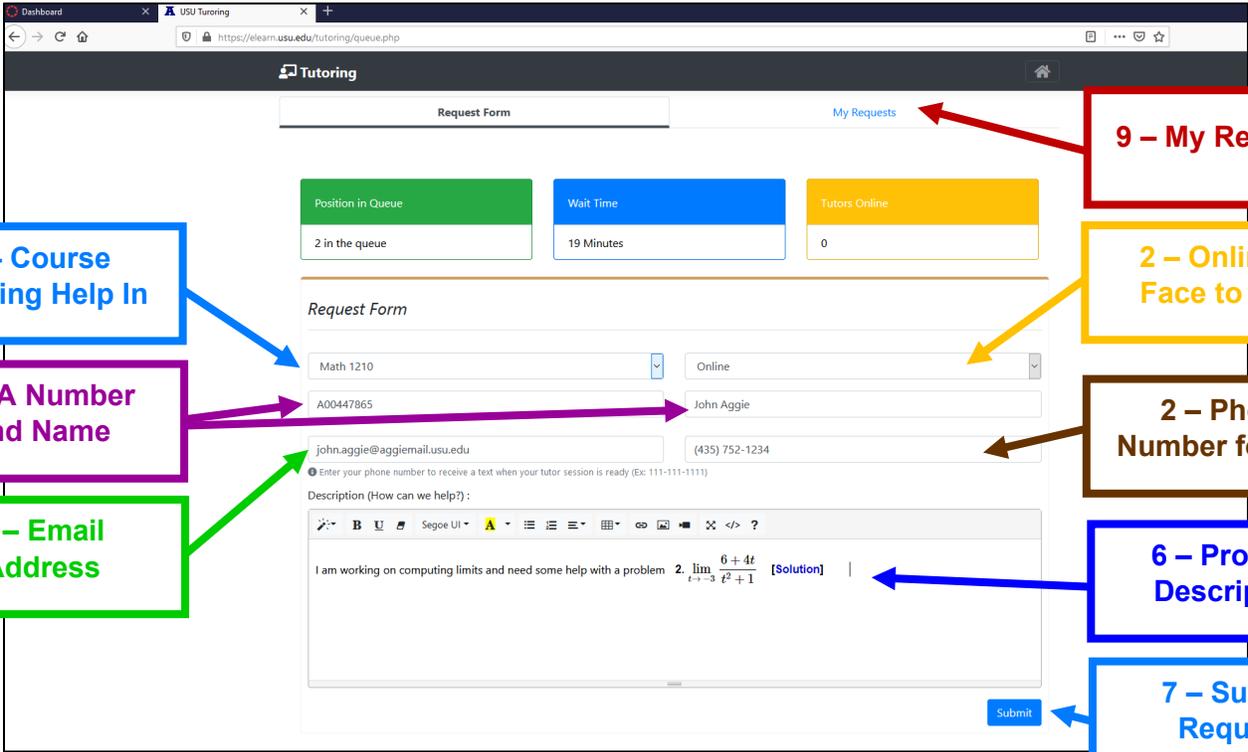
Request

On-Demand Tutor or *Schedule a Time* (limited times available with Schedule a Time)

On-Demand Tutor



Request Page will appear

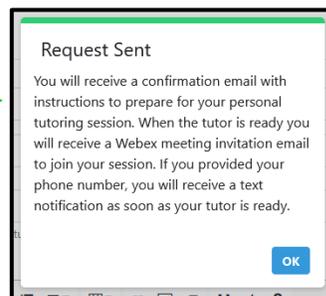


The screenshot shows the "Request Form" page on the USU Tutoring website. The page includes a "Request Form" section with a "My Requests" link. The form contains several fields: "Position in Queue" (2 in the queue), "Wait Time" (19 Minutes), and "Tutors Online" (0). The "Request Form" section includes a dropdown for "Course" (Math 1210), a dropdown for "Mode" (Online), a text field for "Phone Number" (A00447865), a text field for "Name" (John Aggie), a text field for "Email Address" (john.aggie@aggiemail.usu.edu), and a text field for "Phone Number for Text" ((435) 752-1234). A "Description" field contains the text "I am working on computing limits and need some help with a problem" followed by a math problem $2. \lim_{t \rightarrow -3} \frac{6+4t}{t^2+1}$ and a "[Solution]" button. A "Submit" button is located at the bottom right of the form. Numbered callouts (1-9) are placed around the form to indicate the steps for filling out the request.

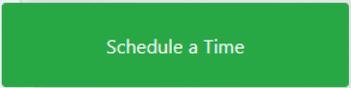
- 1 - Course Seeking Help In
- 2 - Online or Face to Face
- 3 - A Number and Name
- 4 - Email Address
- 5 - Phone Number for Text
- 6 - Problem Description
- 7 - Submit Request
- 8 - Request Sent Message
- 9 - My Requests

Fill out the request form

1. From drop down select the **Course** that you are seeking assistance for.
2. Select whether you are **Online** or **Face to Face** (in the Aggie Math Learning Center)
3. **A Number** and **First Name** are automatically added
4. Ensure correct **Email address** is provided for email notification when tutor is available
5. Fill in **Phone Number** if you want a text when the tutor is available
6. Complete the **Description** of the problem you want help with to help the tutor be better prepared to help you
7. **Submit** Request (Only once please)
8. See **Request Sent** Message
9. Click **My Requests** to see your request



Schedule a Time



Tutoring

Tutor's Schedule [My Requests](#)

All

Jul 26 – Aug 1, 2020

	Sun 7/26	Mon 7/27	Tue 7/28	Wed 7/29	Thu 7/30	Fri 7/31	Sat 8/1
Tutor #1							
Tutor #2							
Tutor #3							
Tutor #4							
Tutor #5							
Tutor #6							
Tutor #7							
7am							
7:30am							
8am							
8:30am							
9am							
9:30am							
10am							
10:30am							

To Schedule a Time

1. Select a time that is available from the calendar (normally no more than two days in advance)
2. Once time is selected, fill out the request form (see On-Demand Instructions)
3. Receive an email verifying your scheduled appointment

Getting Help

- When a tutor is available, they will notify you via email and text message (if phone number is provided)
- Email and / or Text should provide a link for a GoBoard Session
- Join the GoBoard Session using Chrome, Firefox, Edge, or Safari web browser

The screenshot shows the GoBoard website interface. At the top, the URL is amlc.goboard.com. The navigation bar includes links for Canvas, DMS, MyUSU, USU Outlook, EZ Identity, Advisee, Banner, AggieTime, W2W, Handshake, and Church. The main heading is "Go Board" with the tagline "The simple, yet POWERFUL, way to connect and learn." Below this are two buttons: "Create a new GoBoard" (with "NO LOGIN REQUIRED" below it) and "Existing GoBoard ID" (with a "GO" button next to it). The central content area displays a math problem solution for "Problem #9". The solution starts with the equation $f(x) = x^2 + 7x + 12$ and shows the process of factoring it into $f(x) = (x+3)(x+4)$ using the "split the middle" method. It then shows solving for the zeros: $x+3=0$ leads to $x=-3$ and $x+4=0$ leads to $x=-4$, which are labeled as "X-intercepts". To the right of the text is a coordinate plane with a red parabola opening upwards, with its x-intercepts at $x=-4$ and $x=-3$ marked. A green arrow points from the text "X-intercepts" to the x-axis. On the right side of the interface, there is a video chat window showing a female tutor with glasses. Below the video chat are controls for "Invite Someone (video chat)", "Tools Menu", and "Page 1". At the bottom right of the math content, there is a purple text prompt: "Try problems 10-17 for extra practice for your exam this Thursday!".

Completion

- When the session is over you should receive an email from GoBoard with a PDF file of the work that you completed