



Applied Anthropology Practicum Program

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Overview:

The Applied Anthropology Practicum Program at Utah State University gives *exceptional* anthropology majors the opportunity to apply their academic coursework to an internship or practicum* at an organization with relevance to their career or academic goals. The practicum will generally run one semester. Students need to apply at least one semester prior to the start of the practicum semester and have a work plan prepared with their site supervisor by the beginning of the practicum.

Application Process:

Interested students should send a **proposal** to Dr. Montague that includes (1) a **CV or resume**, (2) an unofficial transcript that shows their coursework and **GPA** in anthropology and (3) a **cover letter** (no longer than two pages) describing their career and academic goals, any prior training and pertinent course work, and why they are pursuing an internship or seek to complete the practicum*. The letter should also address if they have already made contact with a supervisory organization and how their mission statement aligns with the student's objectives.

- **DUE by week 10** of the semester prior (mid-November for Spring, late-March for Fall/Summer)

What is expected of the student:

- **3 credits:** 9-12 hours/week (or a total of around 150 hours over the semester)
- **6 credits:** 18-20 hours/week (or a total of around 300 hours over the semester)
 - 75% of these hours should be "contact" hours or time spent directly working for the supervisory organization. Up to 25% will be spent completing course work for the practicum.
- Students will complete a work plan with their site supervisor that will lay out what will be expected of them on a weekly basis and what the final "deliverables" or outcomes will be.
- Students will complete several assignments including: keeping a journal, turning in reflections over the course of the semester, and producing a final presentation or paper that summarizes what they learned during the practicum and how it contributed to their academic training and how it contributed to the goals of the supervisory organization.

What is expected from the supervisory organization and site supervisor:

- Student(s) should work closely with a member of the staff who serves as the students' site supervisor and mentor
- With student, supervisor will prepare a work plan of what activities and projects the student will be responsible for during their practicum/internship.
- The site should give the student opportunities to contribute to activities and projects that have significance to the institution, and to the student's career or academic goals.
- The practicum/internship should give the student the opportunity to gain an understanding of the larger institution (usually through attending meetings or other activities related to planning, decision-making, etc.) and the field in general.

*The terms practicum and internship are often used interchangeably; internships usually entail that a student work for an organization in an already existent capacity (and can be paid or unpaid). The applied anthropology practicum encompasses a wider range of activities. Thus, a practicum can include an internship but not all practicum experiences are internships.